

MINUTES OF THE PUBLIC MEETING
Board of Education
Midland Park, New Jersey
June 1, 2010

The Pledge of Allegiance was recited.

The meeting was called to order by Robert Schiffer, at 8:00 p.m. and the following statement was read:

"Adequate notice of this meeting was provided as specified in the Open Meeting Act. Notices of this meeting were sent to the Record, Ridgewood News and to the Midland Park Borough Clerk for the 2010 elective year. A notice was also posted outside of the office of the Midland Park Board of Education in a place reserved for such announcements."

ROLL CALL

Present:	James Canellas	Sandra Criscenzo
	Richard Formicola	Paula Lein
	Brian McCourt	Raymond Moraski
	William Sullivan	Maryalice Thomas
	Robert Schiffer	

OTHERS PRESENT

Staff: William Heebink, Superintendent of Schools
Stacy Garvey, Business Administrator/Board Secretary

BOARD SECRETARY'S REPORT

Approval of Minutes

Motion - Mr. Moraski, seconded – Mr. Canellas . . .

Approve the minutes of the following regularly scheduled public meetings:

May 4, 2010

Roll Call: 8 Yes – Canellas, Criscenzo, Formicola, McCourt, Moraski, Thomas, Sullivan, Schiffer
1 Abstain - Lein

May 18, 2010

Roll Call: All Yes

PRESIDENT'S REPORT

Mr. Schiffer reported/commented on the following items:

- a. Dr. Cirasella wanted to be here tonight but had a family obligation. She did come in the school district to meet with the Administrators in Highland School and will be back tomorrow to meet with the Administrators in the High School. Dr. Cirasella will be at the next public meeting and at graduation.
- b. Valedictorian Breakfast

Mission Statement

The Midland Park School District as part of a strong, dedicated community, provides students with a comprehensive, adaptive education in a positive environment by maximizing all resources and empowering them to realize their individual worth and responsibility with the expectation that all students achieve the New Jersey Core Curriculum Content Standards at all grade levels.

SUPERINTENDENT'S REPORT

Recognition of State-level athletic performances by Midland Park student athletes

Board resolutions related to hiring for the 2009-2010 and 2010-2011 school years will be on an emergency basis, pursuant to N.J.S.A. 18A:6-7.1, N.J.S.A. 18A:39-17 and/or N.J.S.A. 18A:6-4.13, as applicable.

A. Personnel – (W. Heebink)

APPENDIX

Motion – Mr. Sullivan, seconded – Mr. Moraski

To approve the following block motion:

1. Approve an increase in salary for Ristem Sela, Network Administrator, due to the completion of the Cisco Certified Network Associate Certification course. His salary will be increased from \$69,500 to \$70,195, retroactive to July 1, 2009 (support material attached).
2. Approve the appointment of Meghan Martinez and Stefanie Greenberg, elementary school teachers, to revise the first grade science curriculum. They will each be paid at the approved rate of \$350.00, as per the MPEA contract (support material attached).
3. Approve the appointment of Frank Isola and Laurie Troisi, elementary school teachers, to update the summer math packets for incoming 3rd, 4th, 5th and 6th grade students. They will be paid at the approved hourly rate of \$33.18, as per Schedule D of the MPEA contract for a maximum of four hours per packet.
4. Approve the appointment of Barbara Makela, elementary school teacher, to conduct the grade 2-3 summer math camp. She will be paid at the approved hourly rate of \$33.18, as per Schedule D of the MPEA contract for a total of ten hours.

5. Approve the following appointments to the list of Advisors to Activities and Clubs at the high school for the 2010-2011 school year:

		<u>Stipend</u>
David Marks	Band Director	\$2,729
Jeffrey Peters	Assistant Band Director	\$ 885
Stephanie Peters	Assistant Band Director	\$ 885
John Mulé	Color Guard Advisor	\$ 412
Brian Prokop	Percussion Instructor	\$ 412

6. Approve the appointment of Melissa Zakrzewska as Coordinator for the Midland Park Continuing Education Summer Camp 2010 program, from June 28, 2010 through August 20, 2010 (support material attached).

7. Approve the appointment of the following Aides for the Midland Park Continuing Education Summer Camp program, effective June 28, 2010 through August 20, 2010 (support material attached):

Emily Adametz
Eli Moskowitz

Roll Call: All Yes

Motion – Ms. Lein, seconded – Mr. McCourt . . .

8. Approve the summer hours for the following Midland Park Continuing Education staff (support material attached):

Diane Rebholz for up to 90 hours
JoAnn Francolino for up to 75 hours

9. Approve the appointments of the special education teachers for the ESY program from July 6, 2010 through July 30, 2010. They will be paid at the approved hourly rate, as per Schedule D of the MPEA salary guide:

Rosemary Ferullo – MD (CBI) Class – 3 days per week, 3 hours per day
Eileen Horn – LLD Class – 5 days per week, 4 hours per day
Jason Gangi – PSD Class – 4 days per week, 2.5 hours per day
Jennifer Harris – Resource Reading/Language Arts – 4 days per week, 1.5 hours per day
Danielle Kirsch – Resource Math – 4 days per week, 1.5 hours per day

10. Approve the appointments of the following Instructional Aides for the ESY program from July 6, 2010 through July 30, 2010. They will be paid at the approved hourly rate, as per Schedule D of the MPEA salary guide:

Denise Connelly MD (CBI) Class – 3 days per week, 3 hours per day
Daniel Anderson – LLD Class – 5 days per week, 4 hours per day
Maria Iler – LLD Class – 5 days per week, 4 hours per day
Cynthia Verbrugge – PSD Class – 4 days per week, 2.5 hours per day

11. Approve the appointment of Jennifer Harris for individual teaching for a special education student in the ESY program from July 6, 2010 through August 13, 2010. She will be paid at the approved hourly rate, as per Schedule D of the MPEA salary guide.

12. Approve the following appointments for the ESY program. They will be paid at the approved hourly rate, as per Schedule D of the MPEA salary guide. They will work on an as needed basis:

Kathleen LePage – Speech/Language Specialist

Jane Bandstra – Physical Therapist

Deborah Kelly – Occupational Therapist

Dianna Grasso – substitute teacher

Linda Carr – substitute teacher

13. Approve the appointment of Terais Connors as a .4 math teacher at the high school. Her salary will be \$17,236.40 (BA Step 3 on the MPEA salary guide), effective September 1, 2010 through June 30, 2011 (support material attached).

14. Approve the appointment of Phyllis Stepien as a .4 Media Specialist at the high school. Her salary will be \$18,624.40 (MA Step 1 on the MPEA salary guide), effective September 1, 2010 through June 30, 2011 (support material attached).

Roll Call: All Yes

Motion – Mr. Moraski, seconded – Mr. Sullivan . . .

To approve the following block motion:

15. Approve the sidebar agreement between the Midland Park Education Association and the Midland Park Board of Education approving a hybrid consultative special education model at the sixth grade level for the 2010-2011 school year, which is attached as an appendix. P-1

16. Approve a paid maternity leave for Stacy Boufford, elementary school teacher, effective September 7, 2010 through October 4, 2010; a paid child care leave effective October 5, 2010 through November 1, 2010 and an unpaid leave of absence under the Family Leave Act, effective November 2, 2010 through January 25, 2011 (support material attached).

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Dr. Thomas . . .

- AS-1. Accept with regret the retirement resignation of Teresa Isik, as a Guidance Counselor at the high school, effective June 30, 2010 (support material attached).

Roll Call: All Yes

B. Finance Committee – (W. Sullivan, Chairperson)

Motion – Mr. Sullivan, seconded – Mr. Canellas . . .

To approve the following block motion:

1. Approve the May 2010 direct pays in the amount of \$88,582.83.

2. Approve the May 2010 cafeteria claims in the amount of \$28,385.29.
3. Approve the second May 2010 payroll in the amount of \$512,360.45.
4. Approve the June 2010 claims in the amount of \$196,642.95.

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Mr. McCourt . . .

5. Approve the appointment of the following school nurses for the ESY program. They will be paid at the rate of \$55 per hour, from July 6, 2010 through July 30, 2010 (support material attached):

Stephanie Nerney
Susan Becker

Roll Call: All Yes

C. Curriculum Committee – (R. Moraski, Chairperson)

Motion – Mr. Moraski, seconded – Ms. Lein . . .

To approve the following block motion:

1. Approve the following textbooks (support material attached):
 - a. *The World's History (4th Edition)*, Spodek, Howard; 2011 Upper Saddle River, NJ
 - b. *Adolescence: Growing and Changing*, Bronson, Mary, Ph.D.; 2009 Ohio

2. Approve the Summer Reading Lists for 2010-2011, which are attached as appendices:

Elementary C-1

Secondary C-2

Roll Call: All Yes

Motion- Mr. Moraski, seconded – Dr. Thomas . . .

3. Approve the proposed overnight trip for the Take Action Drug and Alcohol Prevention Club Leadership and Prevention Conference from August 23 – 25, 2010 at Camp Nyoda Hills, Oak Ridge, NJ (support material attached).
4. Approve the proposed overnight trip for the Marching Band from October 29 – 31, 2010 to Syracuse, NY (support material attached).

Roll Call: All Yes

Motion – Mr. Moraski, seconded – Ms. Criscenzo . . .

To approve the following block motion:

5. Approve the list of staff members requesting workshop attendance, as follows (support material attached):

Name	Workshop	Location	Date
Gail Custer	Differentiating Instruction with Technology	Rochelle Park, NJ	July 19, 2010
Magdalene Ptak	AP Spanish	Madison, NJ	Aug. 2-6, 2010

Ms. Criscenzo asked is this new for Ms. Ptak. Dr. Heebink replied yes-that's why she is going to the workshop.

Mr. McCourt asked if there is another AP Spanish teacher that should go. Dr. Heebink replied only one is out on maternity leave

6. Approve the attendance of one high school student at the Alternative Core Education Program, retroactive from May 24, 2010 through June 21, 2010, at a cost of \$116 per day, inclusive of transportation costs.
7. Approve the membership resolution in the New Jersey Interscholastic Athletic Association for the 2010-2011 school year (support material attached).

Roll Call: All Yes

Mr. Schiffer asked for the cost of the membership. It will be provided to the board by administration. Mr. Sullivan stated that he heard that the association was getting rid of tournaments. Mr. McCourt added that they are eliminating some but not all, although the ones being eliminated are major tournaments.

D. Policy Committee – (M. Thomas, Chairperson)

Motion – Dr. Thomas, seconded – Mr. Moraski . . .

1. Approve the first reading of the following new/revised Policies and Regulations, which are attached as appendices:

Co-Curricular Activities	Policy Section 2430 (revised)	<u>PB-1</u>
Educational Program Evaluation	Policy Section 2610 (revised)	<u>PB-2</u>
Creating Positions	Policy Section 3111 (revised)	<u>PB-3</u>
Employment Contract	Policy Section 3124 (revised)	<u>PB-4</u>
Resignation	Policy Section 3141 (revised)	<u>PB-5</u>
Nonrenewal of a Non-tenured Teaching Staff Member	Policy Section 3142 (revised)	<u>PB-6</u>

Healthy Workplace Environment - Teaching Staff Members	Policy Section 3351 (new)	<u>PB-7</u>
Healthy Workplace Environment - Support Staff Members	Policy Section 4351 (new)	<u>PB-8</u>
Diabetes Management	Policy & Regulation Section 5338 (new)	<u>PB-9</u>
Harassment, Intimidation, and Bullying	Policy Section 5512.01 (revised)	<u>PB-10</u>
Political Contributions	Policy Section 6360 (revised)	<u>PB-11</u>
Emergency and Crisis Situations	Policy Section 8420 (revised)	<u>PB-12</u>
Fire and Fire Drills	Regulations Section 8420.1 (revised)	<u>PB-13</u>
Special Interest Groups	Policy Section 9700 (revised)	<u>PB-14</u>

Roll Call: All Yes

Motion – Dr. Thomas, seconded – Mr. Moraski . . .

2. Approve the second reading of the following revised policy:

Programs for Pregnant Pupils Policy Section 2416

Roll Call: All Yes

E. Legislative Committee – (B. McCourt, Chairperson)

The following items were commented /reported on:

- a. State Plan to Regionalize – Stopped because of the amount of dollars it would take for Feasability Studies.
- b. Alternative graduation test for Students failing HSPA
- c. RTTT Application – filed today. Mr. McCourt commented that if we are awarded we will receive \$100,000. Mr. Schiffer added to get the grant money we have to accept terms of program.
- d. Legislation passed allowing districts to eliminate the Treasurer of School Moneys position.

F. Buildings & Grounds Committee – (S. Criscenzo, Chairperson)

This committee met tonight and we will have Minutes for the Board.

G. Negotiations – Teachers/Secretaries/Custodians - (P. Lein, Chairperson)

No Report.

H. Negotiations – Administrators – (R. Moraski, Chairperson)

No Report.

I. Public Relations Committee – (P. Lein, Chairperson)

Mr. Schiffer asked that newsletter that goes out in August include an introductory of Dr. Cirasella.

J. Personnel Committee – (W. Sullivan, Chairperson)

Motion – Mr. Sullivan, seconded – Dr. Thomas. . .

1. Approve the new job descriptions, which are attached as appendices:

Athletic Coordinator – Middle School PC-1

Site Manager for Athletic Events PC-2

Computer Technician PC-3

Maintenance PC-4

Bus Aide PC-5

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Ms. Lein . . .

2. Approve the following new/revised evaluation forms, which are attached as appendices:

Paraprofessional Evaluation Form (new) PC-6

Secretarial Evaluation Form (revised) PC-7

Substitute Teacher Assessment Form (new) PC-8

Roll Call: All Yes

K. Service Review Committee – (R. Formicola, Chairperson)

No Report.

L. Technology Committee – (J. Canellas, Chairperson)

This committee is scheduled to meet next Monday at 7:00 p.m.

M. Liaison Committee:

High School PTA – (S. Criscenzo)

Market Day Orders are due on June 12th.

Elementary School PTA – (P. Lein)

No Report.

Booster Club – (R. Formicola)

The following items were commented on:

- a. The Board offered some improvements:
 - banners in the gym
 - messaging system
 - lights for Spirit Week and for soccer games at night.

Performing Arts Parents – (R. Moraski)

The following items were discussed:

- Spring Concert for the Band.
- Memorial Day Service
- Graduation

Special Education – (M. Thomas)

There was a meeting scheduled for June 2nd at Godwin School at 7:00 p.m.

Education Foundation – (J. Canellas)

No Report.

Board of Recreation – (W. Sullivan)

No Report.

Continuing Education Program – (B. McCourt)

The following items were reported on:

- a. Mr. Salvi's last day in the District will be June 10th; 2010. Mr. McCourt asked who would be covering this position and who will be handling the Fall Brochure. Dr. Heebink gave the Board four different options – will check and see who will take care of the Brochure.

Student Representative to the Board

The following items were reviewed:

- a. Grades 9-12 were out on the field watching a simulation of a drunk driving accident – it was very educational.
- b. Mr. Schiffer asked Corey to join us on June 15th because the Board will be looking at a policy on Student Representatives and will be able to discuss what will happen in September.

N. Old Business

Mr. Moraski questioned what the status was of the report from the math consultant.

Dr. Heebink replied the consultant was supposed to have reported to me today, will follow-up

Mr. Schiffer commented that he would like to discuss meeting dates scheduled over the summer—please bring your calendars.

O. New Business

Motion – Ms. Lein, seconded – Mr. Sullivan . . .

To go into closed session before the meeting of June 15, 2010, for the purpose of discussing personnel and negotiation items.

Roll Call: All Yes.

Open to the Public

Mr. Schiffer invited the public to address the Board.

Ms. Bobbi Stephens came to speak on her son and his IEP. She stated that he has very low muscle tone and is getting worse. His teachers are concerned. He receives PT 2X a week and there was discussion of inserting into his IEP the idea of moving one of the PT's to the weight room at the High School. This was denied by the Director with no reason. Dr. Heebink will contact Ms. Gottlieb and have her get back to Dr. Stephens.

Motion – Mr. Moraski, seconded – Mr. Sullivan . . .

To adjourn the meeting.

Roll Call: All Yes

The meeting adjourned at 9:10 p.m.

Respectfully submitted,

Stacy Garvey,
School Business Administrator/
Board Secretary